

Coastal Taranaki School - Board

Meeting Minutes: 18 May 2021

Meeting opened at 7.00pm with Karakia (SW):	
Present: Scott Walden (Principal), Gaylene MacLean (acting Chair), Alex Gibson (Student rep), Matt Moorby, Liam O'Sullivan, Miriam White, Craig Taylor (staff rep.)	
Apologies: Deb Burmeister (Chair - on leave)	
Declaration of Interests: Nil	
2. Strategic Decisions:	
<p>2.2 Declarations of Interest register - three to complete</p> <p>2.3 Chair Leave of Absence - DB will be taking a month-long leave of absence for family reasons.</p> <p>Motion: That Gaylene MacLean is acting Chair for the next month.</p> <p>2.5 EOTC application for Topec - In the Google drive folder - read in the next week and approve electronically.</p>	Moved SW/LO
3. Monitoring:	
<p>3.1 Principal's Report:</p> <p>Consultation with Iwi - plans for Wharenui, designs for the interior, name for Whare - Oringi has been suggested.</p> <p>Tech: Rahotu coming to look at our tech site. Our tech team have been to Auroa and will visit Fielding and Whanganui. Tech review this year.</p> <p>Cleaning: Kaycee resigned her position. Loren Bunyan has been taken on until end of 2021, then will review.</p> <p>Food in Schools - doing very well here. We've been included as a positive media story.</p> <p>Property: Dropping hall toilets and back of Rm 2 revamp off the current projects until next funding round - leaves us \$20,000 unfunded.</p> <p>SIP project: Will leave the hall doors out until need for contingency funds has passed.</p> <p>Suspension: One to go through disciplinary process with the Board after this meeting.</p> <p>Health and Safety - Slip on ladder in playground - possible fractured hand.</p>	Moved SW/GM

3.3 Financials SW talked about teacher funding	Moved LO/CT
4. Strategic Discussions	
4.1 Conference feedback - defer to next meeting 4.2 Uniform review - to be continued at next meeting.	
5. Agenda items for next meeting:	
<ul style="list-style-type: none"> NZSTA Conference report back Confirm minutes of meetings held 6 Dec 2020 and 30 Mar 2021, 4 May, 18 May 	

Next Meeting: Tuesday 18 May 2021 Meeting closed: 9.04 pm

Signed Chairperson: _____ Date: _____

Declaration of Interests Register

Name	Description of Interest/Relationship	Possible Conflict
Matt Moorby	MM partner is a staff member	Staffing
Craig Taylor	CT is a staff member	Staffing
Alex Gibson	AG is part of the student body	Student Behaviour Management

Action Plan

Action	Who	By When
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Professional Development: NZSTA modules to be completed and recorded by all Board members	All	Ongoing
Financial summary to be reported to the Board	Finance Committee	
Update policies and delegations for changes and upload to Google Drive	DB	Ongoing
Complete BoT meeting evaluation forms	All	Each BoT meeting