

Meeting Minutes: 4 May 2021

Meeting opened at 7.10pm with Karakia (SW):	
Present: Scott Walden (Principal), Gaylene MacLean, Alex Gibson (Student rep), Matt Moorby, Liam O'Sullivan, Miriam White, Deb Burmeister (Chair), Jeff Salisbury (visitor)	
Apologies: Craig Taylor (Staff rep.)	
Declaration of Interests: Nil	
2 Strategic Decisions:	
<p>2.1 Jeff Salisbury from Ardern Peters to have speaking rights</p> <ul style="list-style-type: none">- Jeff is an architect and project manager.- Boiler project - underground pipes end of life, connect Tech block to understage boiler. Means smaller boiler for rest of area. Change the fire door and upgrade the rest later. We've asked if the possibility of cooling options for the hall could be investigated and incorporated.- A/B Block projects - look at breaking down project by project to prioritise- Advanced Modernisation Scheme -- Electrical repairs and RCD- SIP project - prioritising canopy and stage area. Could go for a proprietary canopy rather than custom designed, in order to have more price certainty. <p>Have funding all up of \$781,000, need \$882,000 Jeff left the meeting at 8pm.</p> <p>2.2 Review:C:3 - Trustee Induction Process - Reviewed, added 'Intro to financial responsibilities and recording.'</p> <p>2.3 BoT register of interest review</p> <p>2.4 Programmed Property Services - Tech block painting - Got one set of pricing, Scott will search out more quotes</p> <p>2.5 Oxford Rd School House - Healthy Homes review, burner-proceeding with replacing burner, app. \$4000, insulation to re-do, around \$2360</p> <p>2.6 Uniform review - Gaylene to start with a trackpants option</p> <p>2.7 In-committee items: None notified</p> <p>2.8 EOTC: World Vision conference in Wgtn - Yr 11 4x - SW followed up about lack of info about accommodation.</p> <p>Overnighting at Air BnB in Lower Hutt. 17 May</p> <ul style="list-style-type: none">- Withhold permission until more information provided regarding sleeping arrangements and supervision - electronically to the Board	<p>2.1 Moved DB/SW</p> <p>2.2 Moved DB/SW</p>
Monitoring:	

<p>3.1 Principal's Report</p> <p>Note: Funding application for Chromebooks is for years 4-6, as years 7-13 already have Chromebooks provided</p> <p>3.1 Southern Trust funding application:</p> <ol style="list-style-type: none"> 1. At a meeting of the Coastal Taranaki School Board of Trustees on 4th May 2021, the Board resolved to apply to the Southern Trust for a grant of \$20803.50 towards the cost of purchasing uniforms for Kapahaka. 2. The Board authorises Scott Walden (Principal) and Deborah Burmeister (Board Chair) to apply on behalf of the Board. <p>Scott moved that the Principal's report be accepted.</p>	<p>3.1 Moved DB/LO Agreed</p> <p>Moved SW/DB Agreed</p>
<p>Meeting adjourned</p>	
<p>Due to time, it was agreed to adjourn the meeting at 9.04pm, and hold the remaining agenda items over for our next meeting in a fortnight.</p>	
<p>5. Agenda items for next meeting:</p>	
<ul style="list-style-type: none"> ● Enrolment and exit info ● March financials ● NZSTA Conference report back ● Confirm minutes of meetings held 6 Dec 2020 and 30 Mar 2021 	
<p>Next Meeting: Tuesday 18 May 2021 Meeting closed: 9.04 pm</p>	

Signed Chairperson: _____ Date: _____

Declaration of Interests Register

Name	Description of Interest/Relationship	Possible Conflict
Matt Moorby	MM partner is a staff member	Staffing
Craig Taylor	CT is a staff member	Staffing
Alex Gibson	AG is part of the student body	Student Behaviour Management

Action Plan

Action	Who	By When
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Professional Development: NZSTA modules to be completed and recorded by all Board members	All	Ongoing
Financial summary to be reported to the Board	Finance Committee	
Update policies and delegations for changes and upload to Google Drive	DB	Ongoing
Complete BoT meeting evaluation forms	All	Each BoT meeting